

Placement Student Programme (Publicity and Scheme Development)
2024-2025

Company: **Hong Kong Deposit Protection Board**

Intended remuneration: Total package about HK\$ 11,200 / month

Benefits: Medical and dental benefits

Total no. of vacancy: 1

Applicants: Local university students only

Duration of placement: 13 months (3 June 2024 - 30 June 2025)

Deadline for application: 4 May 2024

Interview period: May 2024

Application Form can be download at

https://cpdc.osa.cuhk.edu.hk/sites/cu_joblink/files/job/Application%20form_DPB.xls

Please send the application by email to: careers@hkma.gov.hk

For enquiry, please contact:

Contact: Ms Teresa Lai
Manager (Communications)

Email: dps_enquiry@dps.org.hk

KEY RESPONSIBILITIES:

The successful candidates will mainly assist the Hong Kong Deposit Protection Board (the Board) in carrying out various publicity and scheme development projects and tasks including:

- organising and implementing publicity and community outreach programmes for promoting the awareness and understanding of the Deposit Protection Scheme (DPS)
- maintaining the public enquiry hotline and assisting in media events and publication tasks
- providing research support in relation to the latest developments of international deposit protection practices and the local banking industry for improving the effectiveness and efficiency of the DPS
- assisting in the monitoring of banks' compliance with the regulatory requirements
- conducting drill tests to ensure the payout readiness of banks and the Board's

- payout agents
- performing management accounting and budgeting tasks and providing administrative support in the day-to-day operation

Training will be provided and job rotation will be arranged during the placement period where appropriate.

REQUIREMENTS:

- Preferably second- or third-year undergraduates majoring in Social Sciences, Business Administration, Journalism or Communication, or related disciplines
- Good organisation and communication skills
- Willing to take up new challenges and initiatives
- Good command of written and spoken English and Chinese. Fluent in Putonghua an added advantage
- Conversant with Microsoft Office software and Chinese typing. Competence in graphic design, social media management, and photo and video editing a plus

About the Hong Kong Deposit Protection Board

Introduction

The Hong Kong Deposit Protection Board (the Board) is a statutory body established according to the Deposit Protection Scheme Ordinance (the Ordinance) to administer the Deposit Protection Scheme (DPS) which provides a measure of protection to depositors and contributes to the stability of the banking system in Hong Kong. The current protection limit of the DPS for each depositor is HK\$500,000 per bank.

For further information about the DPS, please visit our official website (www.dps.org.hk).

Performance of functions through the Monetary Authority

Pursuant to section 6 of the Ordinance, the Board shall perform its functions through the Monetary Authority (MA) unless otherwise approved by the Financial Secretary. This means that the MA will act as an executive arm of the Board in administering the DPS. Currently, an Executive Director of the Hong Kong Monetary Authority (HKMA) is designated as the Chief Executive Officer of the Board. The HKMA also supports the Board on aspects such as accounting, administration, human resources and information technology.