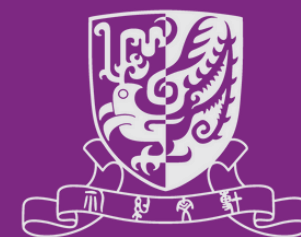




**BUILDING A CAREER AND
Being Employed Legally
in Hong Kong for
Non-local Students**



WELCOME TO CUHK!



Content for today



CAREER PLANNING STAGES

CPDC'S CAREER SERVICES

EMPLOYMENT POLICY IN
HONG KONG





WHO ARE WE?

OFFICE OF STUDENT AFFAIRS



TO DO LIST IN CUHK



- Study Hard, Play Hard
- Enjoy Hostel Life
- Join Extra-curricular Activities
- Meet New Friends And Expand Network
- And More?






CAREER PLANNING



It's never too early to plan your career!

THE EARLIER YOU PLAN YOUR CAREER, THE MORE OPPORTUNITIES YOU HAVE UPON GRADUATION!

CAREER PLANNING SAVES YOUR VALUABLE TIME AND ENERGY!

CAREER PLANNING STAGES



**UNDERSTAND
YOURSELF**

**GATHER
INFORMATION**

**GAIN FIRST-HAND
EXPERIENCE**



UNDERSTAND YOURSELF



VALUES



STRENGTHS



WEAKNESSES



INTERESTS



PERSONALITIES

GATHER INFORMATION

- Career Guidance Programme
- Recruitment Talks And Careers Fair
- Mentorship Programme
- Internship (Local And Global)
- One-on-one Career Coaching





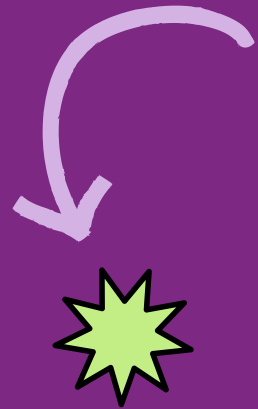
GAIN FIRST-HAND EXPERIENCE

- Local & Global Internship
- On-campus Part-time Job
- Summer Employment
- Job Shadowing Programme





CPDC SERVICES



RECRUITMENT AND PLACEMENT ACTIVITIES

- Recruitment Talks
- Networking Events
- Firm-wide Information Session
- Careers Fair
- CU Job Link And Jijis



CAREER GUIDANCE AND ENRICHMENT PROGRAMME

- Early Career Planning
- Industry Updates
- Career Insights
- Cross Cultural Exposure
- Job Hunting Skills
- Practical Training
- Career Enrichment Events
- Innovation & Entrepreneurship



INTERNSHIP OPPORTUNITIES

- Local Company Internship
- Global Internship Programme (GIP)
- STEM Internship Scheme
- HKMA Banking Talent Programme
- Summer Government Internship Scheme



MENTORSHIP PROGRAMMES

- CUHK Mentorship Programmes (CUMP)
- Professionals From Diverse Industries
- Experienced Mentors With 15+ Years Of Work Experience
- Fruitful Mentoring Activities



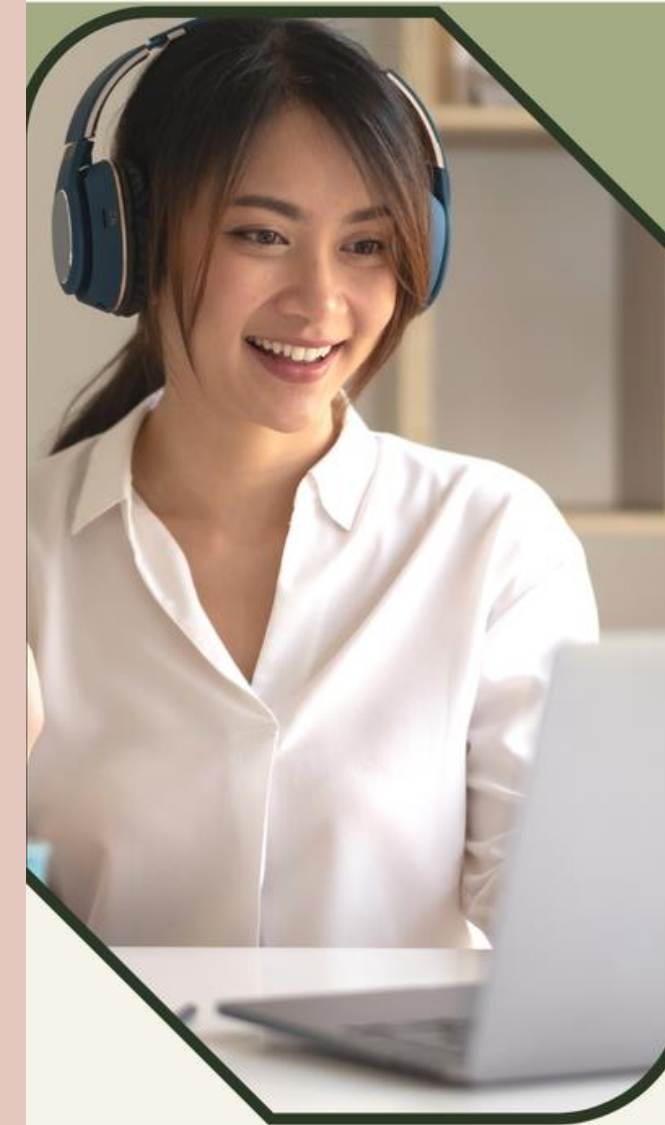


ONE-ON-ONE COUNSELLING SERVICE

- Meet With Experienced Human Resources Professional
- Meet Professional With International Work Experience
- Career Advisory Corner
- Individual Career Counselling



One-on-One Career Coaching with HR Professionals



Join career counselling to get personal advice on

- Career Direction and Interest
- Cover Letter
- CV
- Job Interview

Book your virtual coaching session now!



GRADUATE EMPLOYMENT SURVEY

- Status Upon Graduation
- Employment Situation By Sectors And Career Fields
- Job Searching Process





EMPLOYMENT POLICY

***FOR NON-LOCAL
STUDENTS**

IN HONG KONG ♦

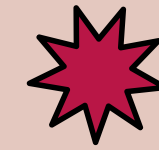
Conditions of Stay



- All non-local students should abide by the laws of Hong Kong
- Chapter 115A IMMIGRATION REGULATIONS Regulation 2: (quoted below)
 - (3) Permission given to a person to land in Hong Kong as a student shall be subject to the following conditions of stay—
 - (a) that he shall become a student only at a specified school, university or other educational institution and undertake such course of study as may be approved by the Director; and
 - (b) that he shall not—
 - (i) take any employment, whether paid or unpaid; or
 - (ii) establish or join in any business.

(Source: <http://www.legislation.gov.hk/eng/home.htm?SearchTerm=115A>)

No Objection Letter (NOL)



- Two types of “No Objection Letter” (NOL)
 - A “No Objection Letter” (NOL) will be issued upon approval of entry / extension of stay application according to individuals
 - Another one will be for taking up “term-time study / curriculum-related internship”
- The NOL will become invalid upon any change in study programme/expiry of the permitted limit of stay
- New NOL will be issued, if applicable upon application
- On NOL, the employment type you could take would be stated clearly
- Ineligible non-local students need to seek prior approval from Immigration Department(ImmD) for taking up any employment

NO OBJECTION LETTER (NOL)

SAMPLE 1

優秀人才及內地居民組(六樓)
Quality Migrants and Mainland Residents Section (6/F)

電話 Tel (852) 2829 XXXX 圖文傳真 Fax (852) 2119 XXXX 香港特別行政區政府
入境事務處
覆函請註明本處編號 In reply please quote this ref:
Immigration Department
The Government of the Hong Kong
Special Administrative Region

«Reference»

«Student Name»
«University»

11 June 2014

Dear Sir/Madam,

Application for Student Visa/Entry Permit

I am pleased to inform you that your visa/entry permit application for studying «Programme» at «University» has been approved.

Please note that under Regulation 2(3) of the Immigration Regulations, Cap. 115A, the permission to be given to you to land in Hong Kong as a student shall be subject to the following conditions of stay-

(a) that you shall become a student only at a specified school, university or other educational institution and undertake such course of study as may be approved by the Director of Immigration; and

(b) that you shall not-

(i) take any employment, whether paid or unpaid; or

(ii) establish or join in any business.

In addition, the permission for you to remain in Hong Kong will end upon expiry of your limit of stay or four weeks after termination of your studies, whichever is the earlier.

Notwithstanding the above, the Director of Immigration has no objection to your taking up part-time on-campus employment for not more than 20 hours per week throughout the year and employment during the summer months within the currency of your limit of stay while you remain as a student at «University» studying «Programme» in Hong Kong.

香港灣仔告士打道七號入境事務大樓 Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong
圖文傳真 Fax (852) 2824 1133 電郵地址 E-mail Address: enquiry@imm.gov.hk
網址 Website: http://www.imm.gov.hk

“On-campus” employment here is taken to mean that-

(a) the employment must take place within the campus of «University», or if the work location is outside campus, the employer is «University» itself; and

(b) you should only take up employment at operators designated by «University» i.e. designated operators.

The above-mentioned “campus” includes only the campus of «University» but excludes the campus of any subsidiary and associated body of «University» proper or its self-financing arms (if any). You should check with your institution for the list of designated operators. In addition, you are not allowed to roll over unused hours from one week to another. A week here is taken to mean a period of seven days from Sunday to Saturday.

Regarding the employment during the summer months, there is no limit in relation to work hours and location. “Summer months” here are taken to mean the period from 1 June to 31 August, both dates inclusive.

Please note that the Director of Immigration’s “no objection” set out in this letter will only be valid on the condition that you have a valid permission to remain as a student in Hong Kong. In the event that you switch to another institution and/or study programme (even within the same institution), the “no objection” by the Director of Immigration shall lapse and the relevant terms set out in this letter will no longer apply. Your eligibility for taking up part-time on-campus employment and off-campus summer job will be assessed afresh.

Please be reminded that you are not allowed to take up any employment outside the scope set out in this letter without permission from the Director of Immigration. A breach of any condition of stay will render you liable to prosecution and removal from Hong Kong under the Immigration Ordinance, Cap. 115.

Yours faithfully,

()
for Director of Immigration

SAMPLE 2

Appendix II

優秀人才及內地居民組(六樓)
Quality Migrants and Mainland Residents Section (6/F)

電話 Tel (852) 2829 XXXX 圖文傳真 Fax (852) 2119 XXXX 香港特別行政區政府
入境事務處
覆函請註明本處編號 In reply please quote this ref:
Immigration Department
The Government of the Hong Kong
Special Administrative Region

«Reference»

«Student Name»
«University»

11 June 2014

Dear Sir/Madam,

Application for Student Visa/Entry Permit

I am pleased to inform you that your visa/entry permit application for studying «Programme» at «University» has been approved.

Please note that under Regulation 2(3) of the Immigration Regulations, Cap. 115A, the permission to be given to you to land in Hong Kong as a student shall be subject to the following conditions of stay-

(a) that you shall become a student only at a specified school, university or other educational institution and undertake such course of study as may be approved by the Director of Immigration; and

(b) that you shall not-

(i) take any employment, whether paid or unpaid; or

(ii) establish or join in any business.

In addition, the permission for you to remain in Hong Kong will end upon expiry of your limit of stay or four weeks after termination of your studies, whichever is the earlier.

Notwithstanding the above, the Director of Immigration has no objection to your taking up study/curriculum-related internship as may be arranged or endorsed by the «University» during the academic year of 2014/15 while you remain as a student studying «Programme» at «University» and your limit of stay in the HKSAR remains unexpired. The duration of the internship is up to one year or one-third of the normal duration of «Programme», whichever is the shorter. Nevertheless, the internship cannot take place before you are officially registered with «University» and begin attending the scheduled classes of «Programme» in Hong Kong, or when you have fulfilled all the course/credit requirements for graduation, e.g. you have just finished your final year of study.

Please note that the Director of Immigration’s “no objection” set out in this letter will only be valid on the condition that you have a valid permission to remain as a student in Hong Kong. In the event that you switch to another institution and/or study programme (even within the same institution), the “no objection” by the Director of Immigration shall lapse and the relevant terms set out in this letter will no longer apply. Your eligibility for taking up study/curriculum-related internship will be assessed afresh.

Please be reminded that you are not allowed to take up any employment outside the scope set out in this letter without permission from the Director of Immigration. A breach of any condition of stay will render you liable to prosecution and removal from Hong Kong under the Immigration Ordinance, Cap. 115.

Yours faithfully,

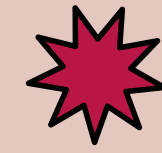
(Name of Officer)
for Director of Immigration



TYPES OF EMPLOYMENT YOU MAY CONSIDER



Eligibility for Employment



- Possessing valid “No Objection Letter” (NOL) true copy
- Full-time non-local students (excluding exchange students)
- Studying locally-accredited degree programmes or above
- Study period ≥ 1 academic year



STUDY / CURRICULUM-RELATED INTERNSHIP



DEFINITION

- Employment which is study/ curriculum related: AND
 - Endorsed by CUHK (your academic department)
 - Non-summer employment (“Term-time study-related internship”)
-

CONDITIONS

- Maximum One Year or 1/3 of the degree programme, whichever shorter applies
- Must take place after officially registered studentship with CUHK
- Must take place after attending scheduled classes
- Not applicable to students who have fulfilled all the credit requirements for graduation
- No restriction on level of salary (still ought to be complying with the Minimum Wage Ordinance)
 - www.labour.gov.hk



STUDY / CURRICULUM-RELATED INTERNSHIP



ELIGIBILITY FOR EMPLOYMENT

- Possessing valid “No Objection Letter” (NOL) true copy
- Full-time non-local students (excluding exchange students)
- Studying locally-accredited degree programmes or above
- Study period \geq 1 academic year



PART-TIME ON-CAMPUS EMPLOYMENT



DEFINITION

- Employment taken within the campus of CUHK; OR
- Employment with CUHK as the ultimate employer for location outside of CUHK campus; OR
- Employment offered by operators designated by CUHK:
https://cpdc.osa.cuhk.edu.hk/file/upload/4518/List_of_designated_operators_31_Mar_2017.xls

CONDITIONS

- LESS THAN 18 hours per week (7 days from Sunday to Saturday)
- Unused hours cannot be roll-over from one week to another



PART-TIME ON-CAMPUS EMPLOYMENT



ACTIONS TO TAKE:

- Register for the Student Helper via CUSIS (Banking account is required)
- Get employment from the hiring unit of CUHK
- Complete Log Sheet for record keeping
- Students are required to fill in a set of log sheet (Download from CPDC website)
- Complete form to be signed by Hiring Person
- Log sheet is to be returned to CPDC together with a COPY of your NOL by the hiring unit
- Input working hours via My CUHK Student Helper System to process payment



SUMMER EMPLOYMENT



DEFINITION

- Employment taken between 1 June and 31 August (both dates inclusive)
- No limit in relation to working hours and locations

CONDITIONS

- No restriction on
- Level of Salary (still ought to be complying with the Minimum Wage Ordinance)
- www.labour.gov.hk
- Working Hours
- Location
- Employers
- Nature of Work



SUMMER EMPLOYMENT




ACTIONS TO TAKE:

- Understand and keep the NOL well
- Let the employer understand your summer employment right
- NOT necessary to inform the University



REMOTE EMPLOYMENT FOR NON-LOCAL STUDENTS OUTSIDE HONG KONG

- 
- Under the Online and Distance Learning, remote employment for non-local students outside Hong Kong is expected.
 - The policy of the Immigration Department (ID) does NOT apply to any form of employment outside Hong Kong
 - There is NO need to submit the working records.



IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)

Eligibility

Non-local students obtained a degree or higher qualification in a full-time locally accredited programme in Hong Kong



FRESH GRADUATES

RETURNING GRADUATES

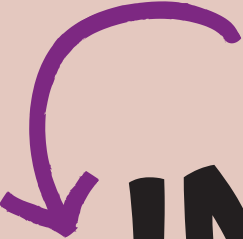


施政報告


招攬人才

29. 過去兩年，本地勞動人口流失約14萬人。政府除積極培養和留住本地人才外，會更進取吸納外來人才，措施包括：

- (i) 推出「高端人才通行證計劃」，為期兩年。合資格人才包括過去一年年薪達港幣250萬元或以上的人士，以及畢業於全球百強大學並在過去五年內累積三年或以上工作經驗的人士。此兩類人士可獲發為期兩年的通行證來港發展，不設人數限額。未符工作經驗要求但最近五年內畢業的百強大學畢業生亦可獲發通行證，每年上限10 000人。計劃將於推出一年後檢討；
- (ii) 放寬「一般就業政策」和「輸入內地人才計劃」，如僱主引入人才的職位屬「人才清單」表列的13項本地人才短缺的專業，或招聘的職位年薪達港幣200萬元或以上，無須證明本地招聘困難，可直接提出申請。政府會盡快更新「人才清單」，以反映各專業的最新短缺情況，目標在明年第一季完成；
- (iii) 取消「優秀人才入境計劃」的年度配額，為期兩年，同時優化審批程序，以吸引更多世界級優才來港；
- (iv) 放寬「非本地畢業生留港/回港就業安排」，將逗留期限由一年延長至兩年，方便他們留港/來港工作。另以試行形式擴展該安排至本港大學大灣區校園的畢業生，為期兩年，並於推出一年後檢討；




IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)



FRESH GRADUATES

- Submit application within 6 months after the date of graduation shown on certificates
- After you get a graduation letter from Registry/Graduate School around July upon application
- To be granted 24 months on time limitation normally without any condition provided that normal immigration requirements are met
- Free to take up any employment without the need to seek prior approval from Immigration Department (ImmD)
- Only could start the work AFTER you get a formal approval of IANG from the ImmD



IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)



RETURNING GRADUATES

- Apply to graduates who submit application after 6 months of graduation
- Applications will be favorably considered provided that:
 - Job secured is at degree holders level
 - Remuneration package is set at market level
- Successful applicants will be granted 24 months of stay
- Free to change employment during permitted stay without the need to seek prior approval from ImmD




IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)



SUBMISSION OF APPLICATIONS

- Obtain consent from present working units or relevant Mainland authorities keeping their records
- Submit directly by students or through visa-sponsoring company as appropriate



IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)




INTERIM EXTENSION OF STAY

- Prospective fresh graduates may apply for extension of stay to wait for graduation results
- A 3-month interim extension of stay on student condition will normally be granted
- Subject students are not allowed to take up employment during the interim extension of stay



MAINLAND STUDENTS RETURNING TO WORK IN CHINA



SOME OF THE NECESSARY PROCEDURES (FOR REFERENCE ONLY)

- Application of “Certification for study in Hong Kong”(香港地區留學證明)
- Application of “Certification of Degree obtained” (學歷學位認證)
- Account Registration at the working province/ city (就業落戶)

POINTS TO NOTE FOR ACCOUNT REGISTRATION

- Special attention has to be paid at the no. of days stayed in Hong Kong for studies
- Each province or city has different policy
- Graduates who don't meet the minimum no. of days might be rejected to register and work in the area

FURTHER INFORMATION AND ENQUIRIES

- www.cscse.edu.cn (China Education Exchange Centre 中國教育留學交流中心)




POLICY DETAILS

ENQUIRIES ON ACCURATE DETAILS

Please be advised to obtain official and most updated information of the policy
from Immigration Department of HKSAR

Official FAQ: <http://www.immd.gov.hk/eng/faq/imm-policy-study.html>

Official Website: <http://www.immd.gov.hk>

Official Hotline: (852) 28246111

Official email: enquiry@immd.gov.hk

CONTACT US

ADDRESS

2/F, BENJAMIN FRANKLIN CENTRE, CUHK

TELEPHONE

(852) 3943 7202

EMAIL

CPDC@CUHK.EDU.HK

WEBSITE

[HTTP://CPDC.OSA.CUHK.EDU.HK](http://cpdc.osa.cuhk.edu.hk)

OFFICE HOUR

MON TO THU 8:45AM -1:00PM & 2:00PM -
5:30PM

FRI 8:45AM -1:00PM & 2:00PM -
5:45PM

SAT, SUN AND PUBLIC HOLIDAY CLOSED



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