BUILDING A CAREER AND Being Employed Legally in Hong Kong for Non-local Students
WELCOME TO CUHK!

Content for today

- CAREER PLANNING STAGES
- CPDC'S CAREER SERVICES
- EMPLOYMENT POLICY IN HONG KONG
WHO ARE WE?

OFFICE OF STUDENT AFFAIRS

STUDENT DEVELOPMENT & RESOURCES SECTION (SDRS)
LEARNING AND CULTURAL ENHANCEMENT SECTION (LCES)
WELLNESS AND COUNSELLING CENTRE (WACC)
CAREER Planning and Development Centre (CPDC)
ADMINISTRATION AND AMENITIES SECTION (AAAS)
TO DO LIST IN CUHK

• Study Hard, Play Hard
• Enjoy Hostel Life
• Join Extra-curricular Activities
• Meet New Friends And Expand Network
• And More?
CAREER PLANNING

It’s never too early to plan your career!

The earlier you plan your career, the more opportunities you have upon graduation!

Career planning saves your valuable time and energy!
CAREER PLANNING STAGES

UNDERSTAND YOURSELF

GATHER INFORMATION

GAIN FIRST-HAND EXPERIENCE
UNDERSTAND YOURSELF

VALUES
STRENGTHS
WEAKNESSES
INTERESTS
PERSONALITIES
GATHER INFORMATION

• Career Guidance Programme
• Recruitment Talks And Careers Fair
• Mentorship Programme
• Internship (Local And Global)
• One-on-one Career Coaching
GAIN FIRST-HAND EXPERIENCE

- Local & Global Internship
- On-campus Part-time Job
- Summer Employment
- Job Shadowing Programme
RECRUITMENT AND PLACEMENT ACTIVITIES

• Recruitment Talks
• Networking Events
• Firm-wide Information Session
• Careers Fair
• CU Job Link And Jijis
CAREER GUIDANCE AND ENRICHMENT PROGRAMME

• Early Career Planning
• Industry Updates
• Career Insights
• Cross Cultural Exposure
• Job Hunting Skills
• Practical Training
• Career Enrichment Events
• Innovation & Entrepreneurship
Internship Opportunities

- Local Company Internship
- Global Internship Programme (GIP)
- STEM Internship Scheme
- HKMA Banking Talent Programme
- Summer Government Internship Scheme
MENTORSHIP PROGRAMMES

- CUHK Mentorship Programmes (CUMP)
- Professionals From Diverse Industries
- Experienced Mentors With 15+ Years Of Work Experience
- Fruitful Mentoring Activities
ONE-ON-ONE COUNSELLING SERVICE

• Meet With Experienced Human Resources Professional
• Meet Professional With International Work Experience
• Career Advisory Corner
• Individual Career Counselling

One-on-One Career Coaching with HR Professionals

Join career counselling to get personal advice on
• Career Direction and Interest
• Cover Letter
• CV
• Job Interview

Book your virtual coaching session now!
GRADUATE EMPLOYMENT SURVEY

- Status Upon Graduation
- Employment Situation By Sectors And Career Fields
- Job Searching Process
EMPLOYMENT POLICY FOR NON-LOCAL STUDENTS IN HONG KONG
Conditions of Stay

• All non-local students should abide by the laws of Hong Kong
• Chapter 115A IMMIGRATION REGULATIONS Regulation 2: (quoted below)

• (3) Permission given to a person to land in Hong Kong as a student shall be subject to the following conditions of stay—

• (a) that he shall become a student only at a specified school, university or other educational institution and undertake such course of study as may be approved by the Director; and
• (b) that he shall not—
  • (i) take any employment, whether paid or unpaid; or
  • (ii) establish or join in any business.

(Source: http://www.legislation.gov.hk/eng/home.htm?SearchTerm=115A)
No Objection Letter (NOL)

- Two types of “No Objection Letter” (NOL)
  - A “No Objection Letter” (NOL) will be issued upon approval of entry / extension of stay application according to individuals
  - Another one will be for taking up “term-time study / curriculum-related internship”
- The NOL will become invalid upon any change in study programme / expiry of the permitted limit of stay
- New NOL will be issued, if applicable upon application
- On NOL, the employment type you could take would be stated clearly
- Ineligible non-local students need to seek prior approval from Immigration Department (ImmD) for taking up any employment
NO OBJECTION LETTER (NOL)

SAMPLE 1

Application for Student Visa Extension Permit

I, [Name], am applying for an extension of my student visa. I am currently pursuing studies at [Institution Name] and require an extension of my visa to continue my studies.

I have been enrolled in the following courses:

- [Course 1] (Description)
- [Course 2] (Description)

I am in compliance with all the visa regulations and have not violated any of the terms and conditions of my visa.

I am also in possession of all required documents, including my passport, enrollment certificate, and academic transcripts.

I hereby request an extension of my visa for [Number of Months] months to allow me to continue my studies without interruption.

Yours sincerely,
[Your Signature]

[Name]

SAMPLE 2

Application for Student Visa Extension Permit

I, [Name], am currently pursuing studies at [Institution Name] and require an extension of my student visa to continue my studies.

I have been enrolled in the following courses:

- [Course 1] (Description)
- [Course 2] (Description)

I am in compliance with all the visa regulations and have not violated any of the terms and conditions of my visa.

I am also in possession of all required documents, including my passport, enrollment certificate, and academic transcripts.

I hereby request an extension of my visa for [Number of Months] months to allow me to continue my studies without interruption.

Yours sincerely,
[Your Signature]

[Name]
TYPES OF EMPLOYMENT YOU MAY CONSIDER

- **Part-Time On-Campus Employment**
- **Summer Employment (Jun to Aug)**
- **Study-Related Internship (Sep to May)**
Eligibility for Employment

- Possessing valid “No Objection Letter” (NOL) true copy
- Full-time non-local students (excluding exchange students)
- Studying locally-accredited degree programmes or above
- Study period ≥ 1 academic year
STUDY / CURRICULUM-RELATED INTERNSHIP

DEFINITION

- Employment which is study/curriculum related: AND
- Endorsed by CUHK (your academic department)
- Non-summer employment ("Term-time study-related internship")

CONDITIONS

- Maximum One Year or 1/3 of the degree programme, whichever shorter applies
- Must take place after officially registered studentship with CUHK
- Must take place after attending scheduled classes
- Not applicable to students who have fulfilled all the credit requirements for graduation
- No restriction on level of salary (still ought to be complying with the Minimum Wage Ordinance)
  - www.labour.gov.hk
STUDY / CURRICULUM-RELATED INTERNSHIP

ELIGIBILITY FOR EMPLOYMENT

- Possessing valid “No Objection Letter” (NOL) true copy
- Full-time non-local students (excluding exchange students)
- Studying locally-accredited degree programmes or above
- Study period ≥ 1 academic year
PART-TIME ON-CAMPUS EMPLOYMENT

DEFINITION
- Employment taken within the campus of CUHK; OR
- Employment with CUHK as the ultimate employer for location outside of CUHK campus; OR

CONDITIONS
- LESS THAN 18 hours per week (7 days from Sunday to Saturday)
- Unused hours cannot be roll-over from one week to another
PART-TIME ON-CAMPUS EMPLOYMENT

ACTIONS TO TAKE:

• Register for the Student Helper via CUSIS (Banking account is required)
• Get employment from the hiring unit of CUHK
• Complete Log Sheet for record keeping
• Students are required to fill in a set of log sheet (Download from CPDC website)
• Complete form to be signed by Hiring Person
• Log sheet is to be returned to CPDC together with a COPY of your NOL by the hiring unit
• Input working hours via My CUHK Student Helper System to process payment
SUMMER EMPLOYMENT

**DEFINITION**

- Employment taken between 1 June and 31 August (both dates inclusive)
- No limit in relation to working hours and locations

**CONDITIONS**

- No restriction on
- Level of Salary (still ought to be complying with the Minimum Wage Ordinance)
- [www.labour.gov.hk](http://www.labour.gov.hk)
- Working Hours
- Location
- Employers
- Nature of Work
SUMMER EMPLOYMENT

ACTIONS TO TAKE:
• Understand and keep the NOL well
• Let the employer understand your summer employment right
• NOT necessary to inform the University
• Under the Online and Distance Learning, remote employment for non-local students outside Hong Kong is expected.
• The policy of the Immigration Department (ID) does NOT apply to any form of employment outside Hong Kong
• There is NO need to submit the working records.
Eligibility
Non-local students obtained a degree or higher qualification in a full-time locally accredited programme in Hong Kong.
施政報告

招攬人才

29. 過去兩年，本地勞動人口流失約14萬人，政府除積極培養和留住本地人才外，更進取吸納外來人才，措施包括：

(i) 推出「高端人才通行證計劃」，為期兩年，合資格人才包括過去一年年薪達港幣250萬元或以上的人士，以及毕业于全球百強大學並在過去五年內累積三年或以上工作經驗的人士，此兩類人士可獲發為期兩年的通行證來港發展，不設人數限制。未符工作經驗要求但最近五年內畢業的百強大學畢業生亦可獲發通行證，每年上限10,000人，計劃將於推出一年後檢討；

(ii) 放寬「一般就業政策」和「輸入內地人才計劃」，如僱主引入人才的職位屬「人才清單」表列的13項本地人才短缺的專業，或招聘的職位年薪達港幣200萬元或以上，無須證明本地招聘困難，可直接提出申請，政府會盡快更新「人才清單」，以反映各專業的最新短缺情況，目標在明年底完成；

(iii) 取消「優秀人才入境計劃」的年度配額，為期兩年，同時優化審批程序，以吸引更多世界級優才來港；

(iv) 放寬「非本地畢業生留港／回港就業安排」，將留限期從一年延長至兩年，方便他們留港／回港工作。另以試行形式擴展該安排至本港大學大灣區校園的畢業生，為期兩年，並於推出一年後檢討；
IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)

FRESH GRADUATES

- Submit application within 6 months after the date of graduation shown on certificates
- After you get a graduation letter from Registry/Graduate School around July upon application
- To be granted 24 months on time limitation normally without any condition provided that normal immigration requirements are met
- Free to take up any employment without the need to seek prior approval from Immigration Department (ImmD)
- Only could start the work AFTER you get a formal approval of IANG from the ImmD
IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)

- Apply to graduates who submit application after 6 months of graduation
- Applications will be favorably considered provided that:
  - Job secured is at degree holders level
  - Remuneration package is set at market level
- Successful applicants will be granted 24 months of stay
- Free to change employment during permitted stay without the need to seek prior approval from ImmD

RETURNING GRADUATES

- Apply to graduates who submit application after 6 months of graduation
- Applications will be favorably considered provided that:
  - Job secured is at degree holders level
  - Remuneration package is set at market level
- Successful applicants will be granted 24 months of stay
- Free to change employment during permitted stay without the need to seek prior approval from ImmD
IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)

SUBMISSION OF APPLICATIONS

- Obtain consent from present working units or relevant Mainland authorities keeping their records
- Submit directly by students or through visa-sponsoring company as appropriate
IMMIGRATION ARRANGEMENTS FOR NON-LOCAL GRADUATES (IANG)

INTERIM EXTENSION OF STAY

• Prospective fresh graduates may apply for extension of stay to wait for graduation results
• A 3-month interim extension of stay on student condition will normally be granted
• Subject students are not allowed to take up employment during the interim extension of stay
MAINLAND STUDENTS RETURNING TO WORK IN CHINA

SOME OF THE NECESSARY PROCEDURES (FOR REFERENCE ONLY)
- Application of “Certification for study in Hong Kong” (香港地區留學證明)
- Application of “Certification of Degree obtained” (學歷學位認證)
- Account Registration at the working province/city (就業落戶)

POINTS TO NOTE FOR ACCOUNT REGISTRATION
- Special attention has to be paid at the no. of days stayed in Hong Kong for studies
- Each province or city has different policy
- Graduates who don’t meet the minimum no. of days might be rejected to register and work in the area

FURTHER INFORMATION AND ENQUIRIES
- www.cscse.edu.cn (China Education Exchange Centre 中國教育留學交流中心)
Please be advised to obtain official and most updated information of the policy from Immigration Department of HKSAR

Official Website: [http://www.immd.gov.hk](http://www.immd.gov.hk)
Official Hotline: (852) 28246111
Official email: enquiry@immd.gov.hk
CONTACT US 😊

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OFFICE HOUR
MON TO THU  8:45AM -1:00PM & 2:00PM - 5:30PM
FRI                    8:45AM -1:00PM & 2:00PM - 5:45PM
SAT, SUN AND PUBLIC HOLIDAY CLOSED

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